



BOOKING FORM

Event: **Putting the Magic Back!**

Event Date: **04 June 2013**

Please reserve _____ place(s) on the above event for the following:

Name:

Job Title:

Name:

Job Title:

Organisation:

Address for correspondence:

Postcode:

Tel:

Fax:

E-mail:

Please tell us if you are a member of UKMCG yes / no

Please advise us if you have any special access or dietary requirements (other than vegetarian):

PAYMENT

Fees are **£25 per delegate** including lunch and refreshments.

*Bookings will only be accepted with payment. **Preferred method of payment is by cheque** to 'Thackray Medical Museum Co. Ltd.'; alternatively payment can be made via electronic transfer or we can invoice your institution.*

- Payment via cheque enclosed (please state sum as appropriate)
- Payment via electronic transfer (our bank account details will be provided to the person named above and they will be responsible for arranging electronic transfer within 10 working days.)
- Please invoice my institution at this address (email addresses preferable)

Total Amount payable: £

TERMS AND CONDITIONS

- Confirmation of booking will be sent out one week prior to the event by email
- CANCELLATIONS must be in writing to conference@thackraymuseum.org. There will be no refund for cancellations made less than 5 working days prior to the event. You may substitute another delegate if you are unable to attend.
- Occasionally events are cancelled due to a lack of bookings or other unforeseen circumstances. In this case, every effort will be made to inform you as soon as possible prior to the event. Any fees paid will be refunded.

Please email booking forms to: conference@thackraymuseum.org

If you wish to send payment by cheque, please post with a copy of your booking form to:

Amy Dewsnap, Thackray Museum, Beckett Street, Leeds LS9 7LN